



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for June 12th, 2024 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- Remote, VP Mayer- Absent, Director Hughes- Absent, Director Higgs- Present, Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-**
 - **Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
 - **Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** May 8th, 2024 regular board meeting minutes were reviewed. President Krutsch proposed a motion to approve the minutes of the Regular Board of Directors Meeting of May 2024 as presented. Director Higgs seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for May 2024 were reviewed. An unknown charge was questioned on the Credit Card report, Amazon charges are delayed until shipment so when the report was generated the charge had not been connect to a purchase approval form. The report has since been updated, all purchases were standard and expected. President Krutsch asked what would happen to funds from the CWRR grant- Chief Crume said the money will go back to the station. Director Schumacher proposed a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for May 2024 as presented. President Krutsch seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
 - a. Monthly status report was reviewed by Chief Crume, he announced the instatement of a pinning ceremony for the Firefighter Oath of Office to celebrate their commitment to the community and to establish the importance of upholding the honor and integrity of the badge.

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It was also noted that the Firewise Garden is back on the discussion table as Chief is in talks with OSFM about securing funds. Threasa Vaughn has groundwork complete, estimating \$50,000 in funds to be split so the station can also provide vouchers to the public for Firewise garden supplies. President Krutsch noted the board previously tabled the Firewise Garden until the master plan for the station's future is decided. Chief assured we have plenty of time between now and the procurement of funds to make decisions set a concrete plan in motion.

- b. CWRR Update- active field work will stop when fire safety level is Moderate due to equipment restrictions, at this point they will continue assessment surveys as priority is based on need. So far, 130 surveys have been completed and 57 acres of land has been treated. Fire wood was donated and Jackson County wrote a letter of appreciation for our community support and initiative. Director Schumacher said that Prospect is posting updates on their community Facebook page if anyone is interested in following stories.

8. Old Business –

- a. Policy 1.22 on the matter of Board Decorum was reviewed. President Krutsch proposed a motion to approve the policy as presented. Ericka Schumacher seconded the motion. A vote was cast and passed unanimously.
- b. Alliance Update, Blue Card, and RQI
 - i. Captain Nick Fitzpatrick is officially certified to be a training officer after completing his Blue Card certification.
 - ii. RQI (Resuscitation Quality Improvement)- two-year CPR program being adopted by many local stations. Has been shown to be a more effective and efficient form of training, our station is now participating and has been received well by staff.

9. New Business-

- a. Seasonal Firefighter Hiring- complete, students have been selected.
- b. Reviewed Resolution 24-02 in the matter of Adopting the Budget for the 2024 / 2025 Fiscal Year. Director Schumacher proposed a motion to approve the resolution as presented. President Krutsch seconded the motion. A vote was cast and passed unanimously.
- c. NFA Course Itinerary discussed- Chief Crume will be in Emmetsburg, PA from June 22nd to July 2nd.

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- d. VP Mayer's medical status was discussed.
- e. Budget Committee Positions- two positions need to be filled temporarily by the next board meeting and three more will expire in January- Director Higgs suggested we advertise to the Support Group (Laina will follow up). Chief Crume would like to fill all positions in or by January 2025. President Krutsch would like to assign position numbers so term dates are consistent regardless of who holds position.

10. Topics Following the Preparation of the Agenda- President Krutsch

- a. Next meeting will be held July 10th, 2024 (10 AM) at the Shady Cove Public Library.

11. Good of the Order-

12. Individual Board Comments-

- a. Director Higgs asked who is managing our social media platforms outside of the website. Chief Crume said he would not advise active engagement to avoid liability, we would need to hire a certified Public Information Officer.
- b. Director Schumacher asked if the weather was contributing to the increase in medical calls. Chief Crume said partially, the increase in traffic during the busy summer season is mostly responsible. She also asked why the debris from a home that burned down was still standing (and posing a threat to the community) Chief said the lot has been sold and is expected to be demolished.

13. Adjournment- President Krutsch adjourned the meeting at 11:12 AM

Minutes Submitted by: Briauna Castle

Minutes Approved by:
