



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held at the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for April 12th, 2023 @ 10:00 AM

1. Meeting called to order at 10:00 am by President Hughes.
2. **Roll Call-** President Hughes- present, VP Krutsch- present, Director Higgs- present, Director Mayer- present, Director Schumacher- present, Chief Winfrey- present.
3. **VISION AND MISSION-**

Vision: to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.

Mission: To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes- March 8th, 2023** regular board meeting minutes were reviewed. Director Schumacher made a motion to approve the minutes of the Regular Board of Directors Meeting of March 2023 as presented. Director Mayer seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for March 2023 were reviewed. Director Schumacher made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for March 2023 as presented. VP Krutsch seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
 - a. Statistical Report for March 2023 was reviewed.
 - b. Fire Station
 - c. Budget Calendar- meeting to be held May 17th at 10:00 AM.
 - d. Alliance- discussed training, meeting coming April 17th.
 - e. Union Negotiations- going well, meeting coming April 19th.
 - f. District Coverage- station understaffed two days- called in District #3 to cover the first day, and Rogue River to cover the second.
 - g. SDAO Conference- Director Schumacher reviewed takeaways, including the importance of cyber security. Recommended working with IT to amp computer system protections.

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8. Old Business –

- a. Fire Engine- reviewed the purchase of a fire engine through Pierce Fire engines. Director Mayer proposed a motion to approve the purchase, and Director Schumacher seconded the motion. A vote was cast and passed unanimously.

9. New Business-

- a. Budget Committee- two positions are available, and two applications were received from Doug Van Gordon and Debbie Collier. The board reviewed each application and decided both candidates were qualified. Director Mayer proposed a motion to accept both applications for the two vacant positions, and Director Higgs seconded the motion. A vote was cast and passed unanimously.
- b. District Sign- reviewed three quotes from Sign Dude, ES&A Sign Corp. and Stewart signs for the purchase and installation of a new LED District Sign. VP Krutsch proposed a motion to approve the purchase of a sign through Sign Dude, and Director Schumacher seconded the motion. A vote was cast and passed unanimously.
- c. Policy 2.11 Ambulance Memberships- reviewed policy proposed to provide all paid staff, volunteers, and board/committee members with a Mercy Flights membership. The policy needs to be modified to include immediate family members, therefor the matter was tabled until next meeting.

10. Topics Following the Preparation of the Agenda- President Hughes

- a. The board would like to periodically review the strategic plan. Include in board meetings from now on.

11. Good of the Order- Chief Winfrey.

12. Individual Board Comments- President Hughes

13. Adjournment- President Hughes made a motion to adjourn the Regular Board Meeting at 11:32 AM, and VP Krutsch seconded the motion. A vote was cast and passed unanimously.

Minutes Submitted by: Briauna Castle

Minutes Approved by: _____