



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

JCFD4 Safety Committee Meeting Minutes

21200 OR-62, Shady Cove, OR 97539

Wednesday August 5th, 2026 at 4:00 PM

1. **Roll Call-** In attendance: Chief Travis Crume, Briauna Castle (secretary), Joel Keck (volunteer), Nick Fitzpatrick, Enrique Tovar, and Taylor Wold.
2. **Approval of Minutes-** June and July 2026 minutes were reviewed. Joel Keck proposed a motion to approve the minutes as presented. Briauna Castle seconded the motion. A vote was cast and passed unanimously.
3. **Old Business-**
 - a) Reviewed 3rd Quarter Inspection and established responsibilities for resolutions. Follow-up required at the next meeting.
4. **New Business-** none.
5. **Accident & Injury Reports-** one reported, matter tabled until next meeting.
6. **Near Miss Reports-**
 - a) Spare key missing from boat 130- push button ignition has since been installed. Captain Fitzpatrick will send email to staff with instructions for use.
 - b) Hose fell out of hose bed on tender- hose bed cover is now required on both engines. The safety committee recommends incorporating into daily check on ImageTrend. Chief Crume will follow up on this matter by the next meeting.
 - c) Missing Narc Box Key Holder was found on Engine 31- it was not swapped over when Engine 30 was brought back into service after repairs. Chief Crume recommends installing a second lock box on Engine 31 to prevent this in the future.

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- d) Near-miss on boat during training. Student driver nearly wrecked into another vessel. Extreme vigilance is required in all situations, especially when student operators are involved. No recommendation can be made at this time.
7. **Training Topic-** Wildland Fire Operations Safety (Smoke Exposure and Fatigue Management) educational video was sent via email to all staff, students and volunteers for review.
8. **Good of the Order-** *please note Nick Fitzpatrick, Taylor Wold, Joel Keck, and Enrique Tovar were called out on two separate emergencies toward the end of the meeting.*
9. **Next Meeting:** Wednesday, September 2nd, 2026 @ 4:00 PM
10. **Adjournment:** 4:25 PM

Minutes Submitted by: Briauna Castle