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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Board of Directors Meeting- Minutes

Held at the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for January 10<sup>th</sup>, 2024 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- present, VP Mayer- present, Director Hughes- present, Director Higgs- present, Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-** reviewed  
**Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.  
**Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes- December 13<sup>th</sup>, 2023** regular board meeting minutes were reviewed. Director Schumacher made a motion to approve the minutes of the Regular Board of Directors Meeting of December 2023 as presented. Director Mayer seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for December 2023 were reviewed. Director Mayer made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for December 2023 as presented. Director Schumacher seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
  - a. Monthly status report was reviewed by Chief Crume. He discussed plans for the Awards Banquet coming up on March 9<sup>th</sup>. Chief Crume also went over details relating to fire station maintenance and the hiring process for fire fighters- three Personnel Policies have been updated.
8. **Old Business –**
  - a. BOD workshop- Set for January 17<sup>th</sup> from 9 AM to 1 PM.
  - b. Policies and Procedures – Tabled until February for oversight

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*Mailing Address • P.O. Box 1400 • Shady Cove, OR • 97539-0394*



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## 9. New Business-

- a. Executive Session: pursuant to ORS 192.660(2)(i) for the purpose of performance evaluation. Out from 10:55 to 11:12 AM.
- b. Storage Shed- Director Schumacher proposed a motion to approve the purchase of a Tuff Shed for the Fire Station. President Krutsch seconded the motion. A vote was cast and passed unanimously.

## 10. Topics Following the Preparation of the Agenda- President Krutsch

## 11. Good of the Order- Chief Crume

- a. JCFD 4 Workshop- Discussed advertisement.
- b. Verified all BOD members email addresses.

## 12. Individual Board Comments- President Krutsch

## 13. Adjournment- President Krutsch adjourned the Regular Board Meeting at 11:29 AM.

**Minutes Submitted by: Briauna Castle**

**Minutes Approved by:**

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