



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held at the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for March 8th, 2023 @ 10:00 AM

1. Meeting called to order at 10:00 am by President Hughes.
2. **Roll Call-** President Hughes- present, VP Krutsch- present, Director Higgs- present, Director Mayer- present, Director Schumacher- present, Chief Winfrey- present.
3. **VISION AND MISSION-**

Vision: to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.

Mission: To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes- February 8th, 2023** regular board meeting minutes were reviewed. Director Mayer made a motion to approve the minutes of the Regular Board of Directors Meeting of February 2023 as presented. VP Krutsch seconded the motion. A vote was cast and passed unanimously. **February 27th, 2023** Special Board meeting minutes were reviewed. VP Krutsch proposed a motion to approve the minutes as presented and Director Higgs seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for February 2023 were reviewed. VP Krutsch made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for February 2023 as presented. Director Higgs seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
 - a. Statistical Report for February 2023 was reviewed.
 - b. Fire Station
 - c. Fire Chief process- board made an offer to Travis Crume for the position, he accepted and is expected to start mid-May/June. Chief Winfrey to be kept on as a consultation resource, will be paid hourly after exit. Will be included in 2023-2024 Budget.
 - d. Captain Eli Buma- on paternity leave.
 - e. Hiring part-time Fire Fighter- student to cover while (2) are out on FMLA.
 - f. Budget Calendar- meeting to be held May 17th at 10:00 AM.
 - g. Alliance- no meeting in March, will meet again in April. Will outline goals, new Chief will be included in meeting.

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- h. Union Negotiations- only a few matters left to settle, meetings are productive and expected to be over soon.
- i. Generator needs to be replaced- extremely limited part availability and inadequate reliability.
- j. SDAO Conference- Director Mayer reviewed experience at this year's conference.

8. Old Business –

- a. The board considered the purchase of a wood chipper for the station up to \$80K. Director Mayer proposed a motion to approve the purchase, and Director Schumacher seconded the motion. A vote was cast and passed unanimously.
- b. Fire Engine Contract- coming in April.

9. New Business-

- a. Budget committee- President Hughes proposed a motion to approve the following members to be reappointed- Elizabeth Higgs and Mike Malepsy. Director Schumacher seconded the motion. A vote was cast and passed unanimously. Their term will be three years, ending in March 2026.

10. Topics Following the Preparation of the Agenda- President Hughes

11. Good of the Order- Chief Winfrey

- a. Fire Station staff has been exemplary in covering shifts for (2) members who are out on FMLA.

12. Individual Board Comments- President Hughes

13. Adjournment- President Hughes made a motion to adjourn the Regular Board Meeting at 11:38 AM, and VP Krutsch seconded the motion. A vote was cast and passed unanimously.

Minutes Submitted by: Briauna Castle

Minutes Approved by: _____