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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Board of Directors Meeting- Minutes

Held at the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for August 9<sup>th</sup>, 2023 @ 10:00 AM

1. Meeting called to order at 10:00am by President Krutsch.
2. **Roll Call-** President Krutsch- present, VP Mayer- present, Director Hughes- present, Director Higgs- present, Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-** Director Schumacher  
**Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.  
**Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes- July 12<sup>th</sup>, 2023** regular board meeting minutes were reviewed. It was noted that section 10e. should come before 10d. and to replace the adjectives in section 10d. for position #1 and #2 with "Vice President" and "Secretary". VP Mayer made a motion to approve the minutes of the Regular Board of Directors Meeting of July 2023 as amended. Director Schumacher seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for July 2023 were reviewed. VP Mayer would like to see a percentage added to the report to show the differential for where we are at in the budget compared to where we should be. Lalaina noted Overtime is high in the BvA expectedly through fire season. Chief Crume noted the purchase of a new station vehicle on this month's budget, well under what was originally allocated. Director Higgs made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for July 2023 as presented. Director Schumacher seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
  - a. Status report for July 2023 was reviewed. The main highlights included station vehicle updates- Engine 30 is back in service with a new jet siphon and Command 30 is in the process of being upfitted. Chief Crume discussed why the radio project failed to meet public safety criteria for the congressional spending request. VP Mayer asked what the plan was moving forward, and Chief replied that Nate Sickler plans to apply again next quarter solo with a different approach.  
  
A potential update to the station's logo was discussed, Chief has enlisted a company to clean it up and update but we have not committed to adopting the change.

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*Mailing Address • P.O. Box 1400 • Shady Cove, OR • 97539-0394*

Chief will be meeting with Gene Abel soon to discuss the difference in price for a remodel versus demolishing and starting new.

VP Mayer inquired about the stations water tank, chief said fabricators will be out soon to asses the damage and quote repairs.

The generator will not be addressed currently as the decision has been tabled until a decision regarding the fire station remodel is made.

#### **8. Old Business –**

- a. Deferred Comp- Union/ District voted for Voya
- b. Website- Streamline has been contracted to create and maintain the station's website, as of now the website is complete but pending final review and approval before it goes live at the beginning of September.
- c. Policies and procedures- Chief discussed contracting an outside company called "Lexapol" to create and maintain the stations policies and procedures. This matter will remain on the agenda until it is addressed.

#### **9. New Business-**

- a. Rescue 4- Chief Crume proposed selling this boat to FD5 because they are in need and Boat 30 will cover our needs until OEM grant provides a new boat next year. Director Schumacher proposed a motion to sell Rescue 4 to Fire District #5 and VP Mayer seconded the motion. A vote was cast and passed unanimously.
- b. Open House plans were discussed- it is set for September 9<sup>th</sup> at 10-2, food, drinks and fun provided- this is also a chance for the community to come meet the new Fire Chief.

#### **10. Topics Following the Preparation of the Agenda-** President Krutsch

#### **11. Good of the Order-** President Krutsch

#### **12. Individual Board Comments-** President Krutsch

- a. Director Hughes welcomed Captain Nick Fitzgerald back from his leave.
- b. Director Schumacher asked if Narcan has been utilized in front of Library- Max's Mission will provide more if needed.

#### **13. Adjournment-** President Krutsch adjourned the Regular Board Meeting at 11:34am

**Minutes Submitted by: Briauna Castle**

**Minutes Approved by: \_\_\_\_\_**