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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for June 10<sup>th</sup>, 2026 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President- VACANT, Vice President Higgs- present, Director Schumacher- present, Director Winfrey- present, Director Krupa- present.
3. **VISION AND MISSION-** Vice President Higgs
  - **Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
  - **Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** May 20<sup>th</sup>, 2026 regular board meeting minutes were reviewed. Director Winfrey proposed an amendment to section 9b. in that Director Schumacher could not have voted as she had to leave the meeting early. Director Schumacher proposed a motion to approve the May 2026 minutes as amended. Director Krupa seconded the motion. Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the minutes as amended.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for May 2026 were reviewed. Director Winfrey proposed a motion to approve the Revenue, Expenditure, Accounts Payable and Credit Card Ending Balance reports as presented. Director Schumacher seconded the motion. Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the reports as presented.
6. **Public comment-** none.
7. **Informative Items-**
  - a. CWRR Update- the final month was busy. We will know by the end of the year how much funding we will have next year.
  - b. Monthly Status Report reviewed.
  - c. OSFM Upstaffing Grant: three positions will be available.



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## 8. Old Business –

- a. Policy Review- Director Schumacher
- b. Surplus Fire Engine- bidding is currently open.
- c. CPA Contract for Audit was reviewed. Vice President Higgs proposed a motion to approve the contract as presented. Director Krupa seconded the motion. Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the contract as presented.
- d. Labor Agreement 2025-2026
- e. Performance Evaluation, Chief Crume

## 9. New Business-

- a. Resolution 26-03 in the matter of Adopting the Budget for the 2026/2027 fiscal year. Director Schumacher proposed a motion to approve Resolution 26-03 as presented. Director Winfrey seconded the motion. Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve Resolution 26-03 as presented.
- b. Annexation Request for Pete Benardin at 2601 Old Ferry Rd. in Shady Cove. Director Winfrey proposed a motion to approve the annexation request as presented. Director Schumacher seconded the motion. Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the annexation request as presented.
- c. Board of Directors Vacancy- Director Winfrey proposed a motion to open advertisement for a board member. Director Krupa seconded the motion. Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the motion as presented.

## 10. Topics Following the Preparation of the Agenda- President Krutsch

- a. The next board meeting will be held July 8<sup>th</sup>, 2026 at the regular place and time.

## 11. Good of the Order- Alliance Meeting coming at the end of July.

## 12. Individual Board Comments- none.

## 13. Adjournment- President Krutsch adjourned the meeting at 11:15 AM.

Minutes Submitted by: **Briauna Castle**

Minutes Approved by: