

JACKSON COUNTY FIRE DISTRICT 4
VOLUNTEER SUPPORT GROUP
Board of Directors Meeting
MINUTES

Wednesday, November 1, 2023 @ 2:00 pm

(Location: Edgewater Conference Room, 7800 Rogue River Dr, Shady Cove, OR)

I. CALL TO ORDER / INTRODUCTIONS / ANNOUNCEMENTS

Chairman Paige Winfrey called the meeting to order at 2:00 pm.

Board Members in Attendance: Paige Winfrey, Sue Krupa, Sally Wall
Members at Large in Attendance: Jim Ayers, Patricia Van Evera
Fire Dept: Chief Travis Crume

II. PLEDGE OF ALLEGIANCE

Paige Winfrey led the Pledge of Allegiance, and all joined in.

III. CHIEF'S REPORT

See attached.

In addition to the report, Chief Crume announced that he is putting together a Christmas party at the station for the staff of the Fire Station: the firefighters (staff and volunteer), the students and LaLaina. The projected date is either Friday, December 15th or Saturday, December 16th.

The Chief will be opening the recruiting process in December for a new firefighter.

IV. APPROVE BOARD MINUTES OF: October 4, 2023

Motion to Approve: Patricia Van Evera
Seconded: Sue Krupa
All in Favor: Unanimous
Opposed: None

V. TREASURER'S REPORT

Sue Krupa presented the Treasurer's Report as of October 31, 2023.

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|----------------------------|------------------|
| General Fund: | 15,000.00 |
| Fire Dept Fund: | 20,009.57 |
| Children's Christmas Fund: | 2,514.92 |
| Citizen Relief Fund: | 362.50 |
| Grand Total | <u>37,886.99</u> |

Expenditures were \$614.93 from the General Fund and \$569.38 from the Children's Christmas fund. Additions were \$411.00 (Open House proceeds) to the General Fund and \$1490.00 (Pancake Breakfast proceeds) to the Children's Christmas fund.

Please find a copy of the report attached.

Motion to Approve: Sally Wall
Seconded: Jim Ayers
All in Favor: Unanimous
Opposed: None

VI. OLD BUSINESS

A. Pancake Breakfast Recap

We had 21 volunteers and 4 firefighters helping. The donations for food totaled \$315.00, we had net proceeds of \$1138.00 for the pancake breakfast, all of which goes to the Children's Christmas party fund. Attending were 102 adults and 14 children. The Chief congratulated Sue for a great job and Sue thanked the Chief for his help. Sue also mentioned how very helpful the firefighters were.

B. Trunk or Treat Recap

Paige Winfrey, Greg Winfrey, and Patricia Van Evera were at the Fire Station with candy for the kids from about 5:00 to 7:00, they had quite a few kids show up. Paige stated that there were tons of kids on her street when they got home. All in all, it went great. There was one family that stayed quite a while at the fire station, checking out the trucks and fire equipment.

VII. UNFINISHED / ONGOING BUSINESS

A. Smoke Detector Installations, November 18th - - - Country View Mobile Home Park

Sally and Rich Wall went to the Country View Mobile Home Park and left flyers at the mailboxes and office with sign up sheets and then went door to door to all the residents to sign up whomever they could. Flyers were left on the doors of those who weren't home.

Sue said that she received a phone call from Trevor's superior, Bill Ashenoen who is the Regional Preparedness Director for Oregon. He said we're in good hands with

Trevor Pereira from the Medford office. He wanted to let us know that the Red Cross can also provide bed shakers and strobe lights for anyone that is hard of hearing. Those work in conjunction with the smoke detectors.

Paige suggested that she and Sue and a couple of volunteers go to the Mobile Home Park on the day of installation, put up our pop-up canopy and some tables and provide beverages and snacks to the Red Cross volunteers and any residents who might come out. Chief Crume said he will be coming along with a couple of his firefighters and a firetruck. He noted that people are usually more at ease when the firetruck is there as a representative.

Sally stated she wanted to see how it went with this mobile home park and from there we can do the other parks in Shady Cove. She has made a map with the other Shady Cove parks on it.

B. Finalize Code of Conduct

The only change to the Code of Conduct Policy submitted by Sally Wall at the last meeting was to delete the final sentence, "The JCFD4SG Board of Directors has the right to release or dismiss volunteers at its discretion". All agreed.

The policy is now considered to be part of the Bylaws, Charters, and Policies of the JCFD4SG volunteer group. We will send a copy along with the next Support Group minutes for all members to read.

C. Children's Christmas Party Update

To confirm:

1. Cookie baking day is Tuesday, December 5th at Trail Christian Fellowship at 10:00 am. This will take the place of the Board of Director's December meeting.
2. The set-up for the Children's Christmas Party will take place on Friday Dec 8th from 4:00 pm to 8:00ish. All volunteers should meet at the station at 4:00 pm to help load up the gifts, decorations, etc., then proceed to the school gym to set up.
3. The actual party will be on Saturday, December 9th at the school gym from 1:00 to 3:00 pm. We will need volunteers to help clean up.

We will need to set out the Volunteer sign-up sheets at the Support Group meeting November 6th. The Material Girls quilt group will again be helping at the party, probably doing the crafts again. Also, Sue has 3 volunteers who will be staying at Fly Casters RV Park and have volunteered to help.

Paige and Sue will need to go through the decorations and gifts we have in storage at the station, then decide what is still needed.

Paige will call Larry and discuss the bicycles we want from Walmart. We will only be doing 4 bicycles this year: 1 in each appropriate size for boys or girls.

Sue will call Sara Hammon to find out if she will be donating live Christmas trees this year. Another place we may be able to get some live trees is through a connection Mary Pulcini has.

Providing plastic bags to the children to carry all their goodies was discussed. It was noted that last year we did not have these, and the parents seemed to be juggling all the goodies and gifts in their arms. We need to investigate the cost of these. Paige volunteered to investigate this.

VIII. NEW BUSINESS

A. November Board Nominations

Board Nomination sheets were sent out with October Support Group minutes and the group members were asked to write any nominations they wished on the sheet and to bring it to the November Support Group meeting. If they are unable to attend, they were told to email it to JCFD4SG@gmail.com and be sure their name was included in the email. Nominees will be voted on at the Support Group Meeting on December 11th.

- B. Sue Krupa reminded Paige that we need to reserve use of the URCC for our Italian Dinner on February 10, 2024.

IX. BUSSINESS PERTAINING TO SUPPORT GROUP

The next Support Group Meeting has been moved up to Monday November 6th at 6:00 pm.

X. ADJOURNMENT

Paige Winfrey adjourned the meeting at 3:10 pm.

REMINDER: There will not be a board meeting in December, we will be baking Christmas cookies instead.

THE NEXT BOARD OF DIRECTORS MEETING IS JANUARY 3, 2024