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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Civil Service Commission Minutes

Held at JCFD4- Station 30  
21200 Hwy 62, Shady Cove  
February 12<sup>th</sup>, 2026 @ 10 AM

1. Call to Order- Chief Crume called to order at 10:06 AM
2. Roll Call- Dick McGregor Present, Sue Krupa Present, Jeff Pulcini Present
3. Pledge of Allegiance- Chair McGregor
4. Minutes- Reviewed minutes for regular meeting on April 2<sup>nd</sup> 2025 and the Public Hearing held on June 23<sup>rd</sup> 2025. Sue Krupa proposed a motion to approve the minutes as presented. Jeff Pulcini Seconded the motion. A vote was cast and passed unanimously.
5. Business for Review-
  - a. Create Meeting Schedule: members decided to hold two annual meetings on the third Thursday of every January and June at 10 Am.
  - b. Roster process was reviewed. The procedures outlined can be found in the Civil Service Commission Rule book. The Captain and Fire Fighter rosters have expired, Chief Crume recommends we hold off on opening the process as there are no anticipated openings.
  - c. Chief Examiner: Chief Crume held this position and ran the roster for the last process. District #3 has a Chief Examiner on the payroll; we may be able to utilize this service through the District Alliance. The matter was tabled until we open the roster in the future.
6. Topics Following the Preparation of the Agenda- Next meeting date is Thursday June 18<sup>th</sup>, 2026 at 10 AM.
7. Good of the order: Welcome Sue Krupa and thank you to all participants.
8. Adjournment- 10:45 AM                      Minutes Submitted by: Briana Castle