



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for March 13th, 2024 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- present, VP Mayer- present, Director Hughes- present, Director Higgs- present, Director Schumacher- absent, Chief Crume- present.
3. **VISION AND MISSION-** Director Higgs
Vision: to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
Mission: To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** February 26th, 2024 regular board meeting minutes were reviewed. It was noted the location on top needed to be changed to JCFD#4 Fire station, as that is where the meeting was held in February. Director Higgs made a motion to approve the minutes of the Regular Board of Directors Meeting of February 2024 as modified. Director Mayer seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for February 2024 were reviewed. Director Mayer made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for February 2024 as presented. Director Hughes seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
 - a. Monthly status report was reviewed by Chief Crume. New storage unit is functional and rescue boat ETA is 4-6 weeks.
8. **Old Business –**
 - a. Policies and procedures-
 - b. SDAO Conference Reviewed



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c. Board of Directors Code of Conduct reviewed.

9. New Business-

- a. Fire fighter hiring process complete- two people have been hired on.
- b. Tax Levy- tabled for next month's board meeting.
- c. Property for purchase discussed.
- d. Budget committee application was presented for Jay Crowl. Director Higgs proposed a motion to accept the application, and Director Hughes seconded- a vote was cast and passed unanimously.

10. Topics Following the Preparation of the Agenda- President Krutsch

- a. Next meeting will be held April 10th, 2024 at the Shady Cove Public Library.

11. Good of the Order-

- a. Discussed awards banquet held last month. Was a good show and received well.

12. Individual Board Comments- President Krutsch

13. Adjournment- President Krutsch adjourned the meeting at 11:59 AM.

Minutes Submitted by: **Briauna Castle**

Minutes Approved by:
