



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held at the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for September 13th, 2023 at 10:00am

1. Meeting called to order at 10:01am by President Krutsch.
2. **Roll Call-** President Krutsch- present, VP Mayer- present, Director Hughes- present, Director Higgs- present, Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-** reviewed.
Vision: to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
Mission: To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes- August 9th, 2023** regular board meeting minutes were reviewed. Director Schumacher made a motion to approve the minutes of the Regular Board of Directors Meeting of August 2023 as presented. Director Mayer seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for August 2023 were reviewed. Director Higgs made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for August 2023 as presented. Director Schumacher seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
 - a. Status report for August 2023 was reviewed. The main highlights included information on joint training with JCFD3 through the alliance, two properties have been identified for annexation and we will be moving forward with them, and the station has repairs scheduled for above ground water tank and sprinkler system updates. Additionally, Hiland Water has notified us we need to begin logging our usage as there may be additional charges in the future.
8. **Old Business –**
 - a. Deferred Comp- still not up and running, waiting to hear back from Voya. Expected to be ready by next month.
 - b. Website- 80% ready to go. We have a photographer hired for updated pictures of all staff and will need to collect biographies from the board to include on the website.

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- c. Policies and procedures- Discussed Lexapol w Mike Hussy, we are still negotiating alignment between policies and procedures and may work something out in the next 4-6 months.
- d. Rescue 4- Old boat, JCFD5 made an offer for \$6,500 but the deal has not been accepted yet.
- e. Open House- successful turn out, good feedback was received. ODOT is set to do their Traffic Safety display next year.

9. New Business-

- a. CWRR Personnel Services Contracts were discussed.
- b. Reviewed Chief Winfrey's Exit Interview with President Krutsch and Director Schumacher.
- c. Paid Leave Oregon (PLO) Update- now up and live
- d. Firefighter Hiring Process- after discussion, it has been decided to move forward with hiring a 4th person firefighter position with terms still up for discussion.

10. Topics Following the Preparation of the Agenda- President Krutsch

- a. Discussed Workshop

11. Good of the Order- President Krutsch

12. Individual Board Comments- President Krutsch

- a. Director Hughes welcomed Captain Nick Fitzgerald back from his leave.
- b. Director Schumacher asked if Narcan has been utilized in front of Library- Max's Mission will provide more if needed.

13. Adjournment- President Krutsch adjourned the Regular Board Meeting at 12:22pm.

Minutes Submitted by: Briauna Castle

Minutes Approved by: _____