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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for May 20<sup>th</sup>, 2026 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- present, Vice President Higgs- present, Director Schumacher- present, Director Winfrey- present, Director Krupa- present.
3. **VISION AND MISSION-** Vice President Higgs
  - **Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
  - **Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** April 8<sup>th</sup>, 2026 regular board meeting minutes were reviewed. Director Winfrey proposed a motion to approve the April 2026 minutes as presented. Director Schumacher seconded the motion. President Krutsch, Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the minutes as presented.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for April 2026 and the Budget vs. Actual report for March were reviewed. Vice President Higgs proposed a motion to approve Accounts Payable and Credit Card Ending Balance reports as presented. Director Schumacher seconded the motion. President Krutsch, Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the reports as presented.
6. **Public comment-** none.
7. **Informative Items-**
  - a. CWRR is winding down the three-year grant. More funding is expected by the end of the year.
  - b. Monthly Status Report reviewed.
  - c. OSFM Upstaffing Grant: three positions will be available.
  - d. Season Staffing
  - e. SPIRE Grant UTV

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*Mailing Address • P.O. Box 1400 • Shady Cove, OR • 97539-0394*



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- f. Open House May 9<sup>th</sup> reviewed.
- g. Trailer HVAC broke and had to be replaced.

## 8. Old Business –

- a. Policy Review: tabled.
- b. Bottled Drinking water: switched to Crystal Springs (local).
- c. Surplus Fire Engine was discussed. Director Winfrey proposed a motion to sell the engine and scrap anything else. Director Krupa seconded the motion. President Krutsch, Vice President Higgs, Director Schumacher, Director Winfrey and Director Krupa voted to approve the sale unanimously.

## 9. New Business-

- a. Executive Session: Review Rogue Valley Professional Fire Fighter Local 1817- Labor Agreement 2026-2029. From 11:35 am to 12:34 pm.
- b. CPA Contract Reviewed. President Krutsch abstained from voting, and Director Schumacher was not present. Director Schumacher, Winfrey, and Krupa voted to approve the CBA.
- c. Station 30 Property Drainage and Substrate Engineering
- d. Performance Evaluation, Chief Crume tabled until next meeting.

## 10. Topics Following the Preparation of the Agenda- President Krutsch

- a. The next board meeting will be held June 10<sup>th</sup>, 2026 at the regular place and time.

**11. Good of the Order-** President Mike Krutsch has tendered his resignation, effective as of this month.

**12. Individual Board Comments-** none.

**13. Adjournment-** President Krutsch adjourned the meeting at 12:55 PM.

**Minutes Submitted by: Briauna Castle**

**Minutes Approved by:**