

Jackson County Fire District 4

Board of Directors Monthly Agenda
7800 Rogue River Dr., Shady Cove, OR 97539
Edgewater Inn Conference Room
November 16, 2016 at 10:00 AM

1. **CALL TO ORDER** – President Littlefield
2. **ROLL CALL OF DIRECTORS** – Staff Assistant Lambert
3. **APPROVAL OF MINUTES** – President Littlefield
 - A. Regular Board Meeting – October, 2016
4. **FINANCIAL REVIEW** – President Littlefield
 - A. **REVENUE, EXPENDITURE, AND ACCOUNTS PAYABLE REPORTS** - October 2016
ACTION REQUESTED: Consider approval of the financial reports
5. **PUBLIC COMMENT** (Not to exceed 5 minutes per person) – President Littlefield
6. **INFORMATION ITEMS** – Chief Edwards
 - A. **STATISTICAL REPORTS**
 - B. **RAFT TRAILER PURCHASE**
 - C. **EMPLOYEE PERFORMANCE APPRAISALS**
 - D. **NOV 15th TOWN HALL MEETING - REVIEW**
7. **OLD BUSINESS** – President Littlefield
8. **NEW BUSINESS** – President Littlefield
 - A. **PETITION BY LANDOWNER FOR ANNEXATION** – Chief Edwards
ACTION REQUESTED: Consider the annexation request and recommend approval for the petition submitted by the landowner regarding the property located at 300 Citadel Road, Trail.
 - B. **FIRE CHIEF'S PERFORMANCE APPRAISAL** – President Littlefield
ACTION REQUESTED: Review the memorandum regarding a suggested process for conducting a performance appraisal of the Fire Chief. Discuss the process and determine a course of action.
9. **TOPICS FOLLOWING PREPARATION OF AGENDA** – President Littlefield
10. **GOOD OF THE ORDER** – Chief Edwards
11. **INDIVIDUAL BOARD MEMBER COMMENTS** – President Littlefield
12. **ADJOURNMENT** – President Littlefield