

JACKSON COUNTY FIRE DISTRICT No. 4

Board of Directors Minutes

Edgewater Inn

May 18, 2016 at 5:40 p.m.

CALL TO ORDER – Director Linda Hughes called the meeting to order at 5:40 p.m.

ROLL CALL – Rick Wythe, Don Sherwood and Linda Hughes. Also present: Chief Rod Edwards, Heather Halvorsen taking minutes, Roy Eyman, Kenny Stanek, Teddy Poller, Richard Torrez, Captain Erin Elder, FF Nick Fitzpatrick, FF Taylor Wold

ABSENT: Bill Littlefield

APPROVAL OF MINUTES- Director Sherwood moved to accept the minutes of the meeting on April 28, 2016. Motion was seconded by Director Wythe.

FINANCIAL REVIEW –Noteworthy General Ledger: \$276,931 in the general fund. Capital projects fund sits at \$196,872 untouched. General ledger is in period 10, typically like to see around 16.66% of funding still available; 17.96% in Personal Services, and 14% Material and Services. Currently at a total of 42.2% of our budget.

Noteworthy Accounts Payable- \$68,935.80 written in checks in the month of April. \$6,000 for turnouts and uniform boots. \$282 to Hydro Shield for dome lock wrench fire hydrant keys. April expense for District 3 contract of \$15,096. \$1,370 dollars to service extrication equipment. \$5,000 check to OFDDA for overseeing our LOSAP program. Director Sherwood moved to approve the ledgers and expenditures and was seconded by Director Wythe.

PUBLIC COMMENT – None.

INFORMATION ITEMS-

- a. **STATISTICAL REPORTS-** 99 responses in the month of April. Chief Edwards gave brief report of incident response information broken down by day, week and incident type.
- b. **PROPANE-** Natural gas will be cheaper than propane. Received a \$900 bill for propane.
- c. **DXE MEDICAL-** Claimed to owe District 4 a credit. The District could not find information to support this claim, District agreed to accept credit with a letter stating that DXE accepts liability if they ever find that the credit information was incorrect on their end. The District has received the new AEDs.
- d. **COLLECTIVE BARGAINING-** The collective bargaining agreement between the District and the Union was voted on and accepted by the Union. This will come before the Board at the next meeting for their approval.

OLD BUSINESS -

- a. **PUBLIC AFFAIRS COMPANY-** Vote to bring in Beaver Communications to assist with keeping the new hires. Motion made by Director Hughes that Beaver Communications be hired to assist in the retention process, motion seconded by Director Wythe.
- b. **BOARD MEMBER VACANCY-** Director Position 1 open. Request to determine vacancy fill. Discussion on application Richard Torres. Motion made by Director Hughes to bring in Richard Torres to fill Position 1, seconded by Don Sherwood.

NEW BUSINESS-None.

TOPICS FOLLOWING PREPARATION OF AGENDA – None.

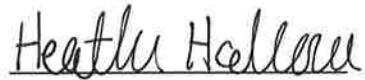
GOOD OF THE ORDER –None.

AGENDA ITEMS FOR FUTURE MEETINGS – None.

INDIVIDUAL BOARD MEMBER COMMENTS – None


ADJOURNMENT – Director Hughes called for a motion for adjournment. Motion was made by Director Sherwood and was seconded by Director Wythe. Meeting Adjourned at 6:00 p.m.

Submitted by,



Heather Halvorsen, Scribe

Approved by,



Board of Directors